

Payment Policy

Registration Fee

- **Annual Registration Fee:** A nonrefundable registration fee of **\$35** is due at the beginning of the school year for each student.
- **Family Discount:** For families registering a second child, the registration fee is **\$25**.

Tuition Payments

- **Tuition Posting:** Tuition will be posted on the **1st of each month** through our Jackrabbit system.
- **Due Date:** Payments are due by the **7th of each month**.
- **Late Fees:** A late fee of **\$10** will be charged for payments not received by the 7th. An additional **\$10** will accrue for each week the payment remains overdue.

Attendance and Re-Registration

- If a student stops attending classes for **one month**, they will need to re-register to return, which will incur another **\$35 registration fee**.
- Students who do not attend for **60 days** may be subject to an increase in tuition rates and may not be guaranteed their previous rate.

Payment Methods

Tuition can be paid via:

- **Cash**
- **Check** (made out to Lombardi Arnold Dance LLC)
- **Credit Card** on file through Jackrabbit

Annual Payment Option

Families can choose to pay the entire year's tuition upfront to receive a **10% discount**. Please note that there are no refunds on full tuition payments.

Checks and Balances

I, the parent and/or guardian of a minor at Lombardi Dance Academy understand that there is a \$35.00 service fee for each returned check. NO EXCEPTIONS. Please be sure to check your portal monthly to make sure your payment has been processed, even if you are enrolled in auto payment. If you do not receive a receipt your tuition was not paid.

Referral Discount

If a current student or parent refers another child who registers, you will receive **\$25 off your next month's tuition**.

Important Reminders

- If tuition payment is not received by the 7th, the credit card on file will be charged. Please ensure your card information is up to date and has sufficient funds.
- Students may not enter class until all payments are current.

Costume Payments

- **Costume Balances:** Costume balances will be due on a specified date, which will be communicated in advance. If the family does not pay for the costume by this date, the costume will not be ordered.
- If costumes are ordered late, we cannot guarantee their arrival by picture day, recital day, or competition. Families will be responsible for any additional late shipping fees incurred due to late orders.
- No costumes will be given to students with any balance on their account.

Additional Fees

Please be aware that there will be additional fees throughout the year for events such as:

- Recitals
- Costumes
- Pictures
- Tickets
- Shoes and Accessories

While exact amounts for these fees are not yet determined, we encourage parents to anticipate these potential charges. There may also be additional fees for special events or activities throughout the season.

Refund Policy

Registration Fees

- All registration fees are non-refundable and are required to secure your child's spot in classes.

Tuition Payments

- Tuition is non-refundable after the first class of the semester. If you choose to withdraw your child before the start of classes for the month, you will be required to pay half the

amount of tuition. For example- If you wish to terminate for the month of October. You must complete the cancellation process before the 1st of Oct. If not, Oct. tuition will still be processed. Students will be permitted to finish out the month of Oct. but will not be eligible to be reimbursed. We will not accept verbal notice of cancellation. Telling a dance teacher does not qualify as notice. Lombardi Dance Academy retains the right to keep the students enrollment status as active and charge accordingly if withdrawal occurred prior to notice being given or the proper procedure was not followed.

Missed Classes

- As noted in our attendance policy, students are allowed one makeup class per semester for absences. No refunds will be provided for missed classes.

Special Circumstances

- In cases of illness or unforeseen circumstances, we encourage you to contact us. We will review each situation on a case-by-case basis to determine if a refund or credit is appropriate.

If you have any questions or concerns regarding our refund policy, please don't hesitate to reach out. We appreciate your understanding and support as we work together to provide a wonderful dance experience for your child!